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Memorandum

TO: BATA Oversight Committee

DATE: April 6, 2011

FR: Executive Director

W. I. 1253

RE: Contract Amendment – Controller Retrofits for Changeable Message Signs (CMS): Ver-Mac, Inc. (Ver-Mac)

Staff is requesting authorization for the Executive Director to enter into a contract amendment related to the maintenance of the Changeable Message Signs (CMS) that have been installed, as part of the FasTrak[®] strategic plan, at the toll plaza and approaches of the state-owned bridges in the region.

BATA has an existing contract with Ver-Mac to fabricate and deliver CMS. Staff is proposing to amend the current contract with Ver-Mac to retrofit 53 controllers used in the operation of each sign. The controllers provide the sign messages and the communications system for each sign panel. The retrofitted controllers will contain updated software, an improved user interface, and allow improved capabilities to monitor and control the signs and sign messages.

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with Ver-Mac in an amount not to exceed \$109,050.

Steve Heminger

SH: jw

REQUEST FOR COMMITTEE APPROVAL
Summary of Contract Amendment

Work Item No.:	1253
Vendor:	Ver-Mac, Inc Quebec, Canada
Work Project Title:	Changeable Message Signs (CMS)
Purpose of Project:	Provide CMS at state-owned bridges.
Brief Scope of Work:	Retrofit 53 CMS sign controllers
Project Cost Not to Exceed:	\$109,050 (This Amendment) \$820,000 (Current Contract and Amendment 1) \$138,570 (Approved by this Committee in September, 2010 but not yet added to Contract) \$1,067,620 (New total maximum Contract amount)
Funding Source:	BATA Capital Rehabilitation Program
Fiscal Impact:	Project costs are consistent with funds programmed and budgeted in the FY 2010-11 Capital Rehabilitation program
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Ver-Mac, Inc. to retrofit 53 CMS controllers and the Chief Financial Officer is authorized to set aside funds up to \$109,050 for such contract amendment.
BATA Oversight Committee:	<hr/> Bill Dodd, Chair
Approved:	Date: April 13, 2011